







**CITY OF MERCER ISLAND  
COMMUNITY PLANNING & DEVELOPMENT  
THIRD PARTY INSPECTIONS**

(206) 275-7605 WWW.MERCERISLAND.GOV/CPD  
EPERMIT.TECH@MERCERISLAND.GOV  
DOCUMENTS ARE SUBJECT TO PUBLIC DISCLOSURE AS REQUIRED BY RCW 42.56

**INSPECTION REQUESTS**

Request inspections  
online via QR code  
or voicemail  
FIRE INSPECTION  
(206) 275-7979  
ALL OTHER INSPECTION  
(206) 275-7730



**REQUIRED SPECIAL INSPECTIONS**

Indicate on the form below the required Special Inspections for this project. Special Inspections are regulated by IBC Section 1705. If the method of construction is included in project scope, the inspections are required.

**REGISTERED DESIGN PROFESSIONAL**

IBC Section 1704.2.3 requires the Registered Design Professional (RDP) in Responsible Charge to complete a *Statement of Special Inspections*. For City of Mercer Island permitting purposes, submitting this document is confirmation that the RDP has completed and reviewed the Special Inspections requirements and acknowledges this information complies with IBC Section 1705.

Name: \_\_\_\_\_ License Number: \_\_\_\_\_ License Type: \_\_\_\_\_ License Expiration: \_\_\_\_\_

**SPECIAL INSPECTION DESCRIPTION**

SPECIAL INSPECTION DESCRIPTION	REFERENCES	REQUIRED	FREQUENCY
<b>ALTERNATIVE MATERIALS AND SYSTEMS (IBC 1705.1)</b>			
Construction materials and systems that are alternatives to materials and systems prescribed by the IBC.	Notes:		
Unusual design applications of materials described in the code.	Notes:		
Materials and systems required to be installed in accordance with additional manufacturer's instructions that prescribe requirements not contained in the IBC or in standards referenced by the IBC.	Notes:		

**SPECIAL INSPECTION DESCRIPTION**

SPECIAL INSPECTION DESCRIPTION	REFERENCES	REQUIRED	FREQUENCY
<b>STEEL CONSTRUCTION (IBC 1705.2)</b>			
<b>Structural Steel:</b> Special Inspections for structural steel shall be in accordance with the inspection requirements of AISC 360 Chapter N.	AISC 360 Chapter N	<input type="checkbox"/>	Per Standard
<i>Quality Control: Procedures specified by the fabricator and erector to ensure that work is performed in accordance with AISC specification and the construction documents</i>	AISC 360 Section NS (1)	<input type="checkbox"/>	Per Standard
<i>Quality Assurance: Review and inspection performed by an agency hired by the owner to ensure work is performed in accordance with the construction documents</i>	AISC 360 Section NS (2)	<input type="checkbox"/>	Per Standard
<b>Cold Formed Steel Deck:</b> Special Inspections and qualifications or welding special inspectors for cold form set floor and roof deck shall be in accordance with Steel Deck Institute QA/QC.	Steel Deck Institute QA/QC	<input type="checkbox"/>	Per Standard
<b>Open-Web Steel Joists and Joist Girders:</b> <i>End connections: welding or bolting.</i>	SJI Specification per IBC 2207.1	<input type="checkbox"/>	Periodic
<i>Bridging: horizontal or diagonal.</i>	SJI Specification per IBC 2207.1	<input type="checkbox"/>	Periodic
<i>Standard Bridging.</i>	SJI Specification per IBC 2207.1	<input type="checkbox"/>	Periodic
<i>Bridging that differs from SJI Specifications listed in Section 2207.1.</i>	SJI Specification per IBC 2207.1	<input type="checkbox"/>	Periodic
<i>Temporary and permanent restraint / bracing of cold-formed trusses over 60 feet.</i>	IBC 1705.2.4	<input type="checkbox"/>	Periodic

**CONCRETE CONSTRUCTION (IBC 1705.3)<sup>a</sup>**

Inspect reinforcement, including prestressing tendons, and verify placement	ACI 318 Ch 20, 25.2, 25.3, 26.5.1-26.5.3	<input type="checkbox"/>	Periodic
<b>Reinforcing bar welding:</b> <i>Verify weldability of reinforcing bars other than ASTM A706. Inspect single-pass fillet welds, maximum 5/16 inches.</i>	AWS D1.4 ACI 318 Ch 26.6.4	<input type="checkbox"/>	Periodic
<i>Inspect single-pass fillet welds, maximum 5/16 inches.</i>	AWS D1.4 ACI 318 Ch 26.6.4	<input type="checkbox"/>	Periodic
<i>Inspect all other welds.</i>	AWS D1.4 ACI 318 Ch 26.6.4	<input type="checkbox"/>	Continuous
Inspect anchors cast in concrete.	ACI 318 Ch 17.8.2	<input type="checkbox"/>	Periodic
<b>Anchors post-installed in hardened concrete members:</b> <i>Adhesive anchors installed in horizontally or upwardly inclined orientations to resist sustained tension loads.</i>	ACI 318 Ch 17.8.2.4	<input type="checkbox"/>	Continuous
<i>All other post-installed mechanical and adhesive anchors.</i>	ACI 318 Ch 17.8.2	<input type="checkbox"/>	Periodic
Verify use of required design mix.	ACI 318 Ch 19, 26.4.3, 26.4.4; IBC 1904.1, 1904.2, 1908.2, 1908.3	<input type="checkbox"/>	Periodic
Prior to concrete placement, fabricate specimens for strength tests, perform slump and air content tests, and determine the temperature of the concrete.	ASTM C 172, ASTM C31 ACI 318 Ch 26.5, 26.12	<input type="checkbox"/>	Continuous
Inspect concrete and shotcrete placement for proper application techniques.	ACI 318 Ch 26.5	<input type="checkbox"/>	Continuous
Verify maintenance of specified curing temperature and techniques.	ACI 318 Ch 26.5-26.5.5	<input type="checkbox"/>	Periodic
<b>Prestressed concrete:</b> <i>Application of prestressing forces.</i>	ACI 318 Ch. 26.10	<input type="checkbox"/>	Continuous
<i>Grouting of bonded prestressing tendons.</i>	ACI 318 Ch. 26.10	<input type="checkbox"/>	Continuous
Inspect erection of precast concrete members.	ACI 318 Ch. 26.9	<input type="checkbox"/>	Periodic
Precast concrete diaphragm connections	ACI 318 Ch. 26.13.1.3	<input type="checkbox"/>	Periodic
Precast diaphragm installation tolerances	ACI 550.5	<input type="checkbox"/>	Continuous
Verify in-situ concrete strength prior to stressing of tendons in post-tensioned concrete and prior to removal of shores and forms from beams and structural slabs.	ACI 318 Ch. 26.11.2	<input type="checkbox"/>	Periodic
Inspect formwork for shape, location and dimensions of the concrete member being formed	ACI 318 Ch. 26.11.2(b)	<input type="checkbox"/>	Periodic

**MASONRY CONSTRUCTION (IBC 1705.4)<sup>b</sup>**

Empirically designed masonry, glass unit masonry, or masonry veneer as part of a Risk Category IV structure requiring Level B Quality Assurance per ACI 530	ACI 530 Chapter 3 IBC 1705.4	<input type="checkbox"/>	Per Standard
Vertical masonry foundation elements requiring Quality Assurance per ACI 530	ACI 530 Chapter 3 IBC 1705.4	<input type="checkbox"/>	Per Standard

**WOOD CONSTRUCTION (IBC 1705.5)**

<b>High-Load diaphragms:</b> <i>Panel thickness, framing member sizes, and nail or staple diameters and patterns (includes any diaphragms utilizing more than one row of fasteners at edges designed per IBC Section 2306.2/SDPMWS 4.2.7.1.2).</i>	IBC 1705.5.1	<input type="checkbox"/>	Periodic
<b>Metal-plate-connected wood trusses spanning 60 feet or greater:</b> <i>Verify temporary and permanent individual truss member restraint / bracing are installed in accordance with approved truss submittal package.</i>	IBC 1705.5.2	<input type="checkbox"/>	Periodic
<b>Mass timber construction per IBC Table 1705.5.3</b>	IBC 1705.5.3	<input type="checkbox"/>	Periodic
<b>Mass timber (upwardly inclined adhesive anchors)</b>	IBC 1705.5.3	<input type="checkbox"/>	Continuous

APPROVALS
Special Inspector sign-off
City Inspector sign-off

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Special Inspector sign-off
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**SPECIAL INSPECTION DESCRIPTION**

SPECIAL INSPECTION DESCRIPTION	REFERENCES	SPECIAL INSP REQUIRED	FREQUENCY
<b>SOILS (IBC 1705.6)</b>			
Verify materials below shallow foundations are adequate to achieve the design bearing capacity.	Geotechnical Report	<input type="checkbox"/>	Periodic
Verify excavations are extended to proper depth and have reached proper material.	Geotechnical Report	<input type="checkbox"/>	Periodic
Perform classification and testing of compacted fill materials.	Geotechnical Report	<input type="checkbox"/>	Periodic
Verify use of proper materials, densities and lift thicknesses during placement and compaction of compacted fill.	Geotechnical Report	<input type="checkbox"/>	Continuous
Prior to placement of compacted fill, inspect subgrade and verify that site has been prepared properly.	Geotechnical Report	<input type="checkbox"/>	Periodic

**DRIVEN DEEP FOUNDATIONS (IBC 1705.7)**

Verify element materials, sizes and lengths comply with the requirements noted in the drawings and geotechnical report.	Geotechnical Report, Construction Documents	<input type="checkbox"/>	Continuous
Determine capacities of test elements and conduct additional load tests, as required.	Geotechnical Report, Construction Documents	<input type="checkbox"/>	Continuous
Inspect driving operations and maintain complete and accurate records for each element.	Geotechnical Report, Construction Documents	<input type="checkbox"/>	Continuous
Verify placement locations and plumbness, confirm type and size of hammer, record number of blows per foot of penetration, determine required penetrations to achieve design capacity, record tip and butt elevations and document any damage to foundation element.	Geotechnical Report, Construction Documents	<input type="checkbox"/>	Continuous
For steel elements, perform additional Special Inspections in accordance with Section 1705.2.	Geotechnical Report, Construction Documents	<input type="checkbox"/>	Continuous
For concrete elements and concrete-filled elements, perform additional Special Inspections in accordance with Section 1705.3.	Geotechnical Report, Construction Documents	<input type="checkbox"/>	Continuous
For specialty elements, perform additional Special Inspections as determined by the Registered Design Professional in responsible charge.	Geotechnical Report, Construction Documents	<input type="checkbox"/>	Continuous

**CAST-IN-PLACE DEEP DRIVEN FOUNDATIONS (IBC 1705.8)**

Inspect drilling operations and maintain complete and accurate records for each element	Geotechnical Report, Construction Documents	<input type="checkbox"/>	Continuous
Verify placement locations and plumbness, confirm element diameters, bell diameters (if applicable), lengths, embedment into bedrock (if applicable), and adequate end-bearing strata capacity. Record concrete or grout volumes.	Geotechnical Report, Construction Documents	<input type="checkbox"/>	Continuous
For concrete elements, perform additional Special Inspections in accordance with Section 1705.3.	Geotechnical Report, Construction Documents	<input type="checkbox"/>	Continuous

**HELICAL PILE FOUNDATIONS (IBC 1705.9)**

Record installation equipment used, pile dimension, tip elevations, final depth, final installation torque and other pertinent installation information as determined by the Registered Design Professional in responsible charge.	Geotechnical Report, Construction Documents	<input type="checkbox"/>	Continuous
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**SPECIAL INSPECTION FOR WIND RESISTANCE (IBC 1705.11)<sup>c</sup>**

<b>Structural wood wind resistance elements:</b> <i>Field gluing of wood elements of the windforce-resisting system.</i>	IBC 1705.11.1, Construction Documents	<input type="checkbox"/>	Continuous
<i>Nailing, bolting, anchoring and other fastening of wood elements of the main windforce-resisting system, including wood shear walls, wood diaphragms, drag struts, braces and hold-downs.</i>	IBC 1705.11.1, Construction Documents	<input type="checkbox"/>	Periodic
<b>Cold-formed steel light-frame wind resistance elements:</b> <i>Welding operations of cold-formed steel light-frame elements of the main windforce-resisting system.</i>	IBC 1705.11.2, Construction Documents	<input type="checkbox"/>	Periodic
<i>Screw attachment, bolting, anchoring, and other fastening of elements of cold-formed steel light-frame elements of the main windforce-resisting system, including shear walls, braces, diaphragms, drag struts and hold-downs.</i>	IBC 1705.11.2, Construction Documents	<input type="checkbox"/>	Periodic
<b>Fastening of the following systems and components:</b> <i>Roof covering, roof deck and roof framing connections.</i>	IBC 1705.11.3 (1), Construction Documents	<input type="checkbox"/>	Periodic
<i>Exterior wall covering and wall connections to roof and floor diaphragms and framing.</i>	IBC 1705.11.3 (2), Construction Documents	<input type="checkbox"/>	Periodic

c. Special inspection required in wind Exposure Category C or D per IBC Section 1705.11 (2). d. Special inspection not required where wood or steel structural panels are on only one side of the shear wall and the fastener spacing for the sheathing is greater than 4 inches on center.

**SPECIAL INSPECTION FOR SEISMIC RESISTANCE (IBC 1705.12)<sup>e</sup>**

<b>Structural steel seismic force-resisting systems:</b> <i>Special Inspections of MRFs shall be in accordance with AISC 341 Chapter J. Submit all documents referenced in Section J3 "Quality Assurance Agency Documents" to the city for review.</i>	IBC 1705.12.1.1, AISC 341 Seismic Provisions for Structural Steel Buildings	<input type="checkbox"/>	Per Standard
<i>Special inspection of structural steel elements shall be in accordance with AISC 341 Chapter J. Submit all documents referenced in Section J3 "Quality Assurance Agency Documents" to the city for review.</i>	IBC 1705.12.1.2, AISC 341 Seismic Provisions for Structural Steel Buildings	<input type="checkbox"/>	Per Standard
<b>Structural wood seismic force-resisting systems:</b> <i>Special inspection during field gluing operations for elements of the seismic force-resisting system.</i>	IBC 1705.12.2 (1)	<input type="checkbox"/>	Continuous
<i>Special inspection required for nailing, bolting, anchoring, and other fastening of elements of the seismic force-resisting system including wood shear walls, wood diaphragms, drag struts, braces, shear panels and hold-downs.</i>	IBC 1705.12.2 (2)	<input type="checkbox"/>	Periodic
<b>Cold-formed steel light-frame seismic force-resisting systems:</b> <i>Special inspection during welding operations for elements of the seismic force-resisting system.</i>	IBC 1705.12.3 (1)	<input type="checkbox"/>	Periodic
<i>Special inspection required for screw attachment, bolting, anchoring, and other fastening of elements of the seismic force-resisting system including shear walls, drag struts, braces, diaphragms and hold-downs.</i>	IBC 1705.12.3 (2)	<input type="checkbox"/>	Periodic

e. Required where any of the following conditions exist (refer ASCE 7 Section 12.3):  
1. Torsional or extreme torsional irregularity  
2. Stiffness (soft story) or extreme stiffness (extreme soft story) irregularity  
3. Discontinuity in lateral strength (weak story irregularity)  
f. Special inspection not required where wood or steel structural panels are on only one side of the shear wall and the fastener spacing for the sheathing is greater than 4 inches on center.

**SPRAYED FIRE-RESISTANT MATERIALS (IBC 1705.14)**

Special inspection and testing shall be per IBC Sections 1705.14.1 through 1705.14.6 as applicable.	IBC 1705.14	<input type="checkbox"/>	
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**MASTIC AND INTUMESCENT FIRE RESISTANT COATINGS (IBC 1705.15)**

Special inspection is required for fire-resistant coatings applied to structural elements and decks.	AWC 12-B, Construction Documents	<input type="checkbox"/>	
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**EXTERIOR INSULATION AND FINISH SYSTEMS (IBC 1705.16)**

Special inspection and testing shall be provided for all EIFS applications. <sup>g, h</sup>		<input type="checkbox"/>	
Special inspection is required for water-resistive barrier complying with ASTM E 2570 when installed over a sheathing substrate.	ASTM E 2570	<input type="checkbox"/>	

g. Special inspection not required for EIFS applications where installed over water-resistive barrier with a means of draining moisture to the exterior.  
h. Special inspection is not required for EIFS applications installed over masonry or concrete walls.

TO BE COMPLETED BY RDP  
TO BE COMPLETED BY CITY

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FIELD USE ONLY

**MERCER ISLAND REQUIRED AGENCY INSPECTIONS:**

Reports documenting the quality of these types of construction are required by the Building Official as authorized by IRC Section R104.4x. The reports must be prepared by a WABO certified inspector for the specific type of construction, as indicated in the description, or as otherwise authorized by the Building Official.

AGENCY INSPECTION DESCRIPTION	REFERENCES	AGENCY INSPECTION REQUIRED	FREQUENCY
<b>EXTERIOR PLASTER (IRC 703.7)<sup>1</sup></b>			
<b>Installation:</b> <i>Lath and lath attachment.</i>	ASTM C 926, ASTM C 1063 IRC R703.7.1	<input type="checkbox"/>	Periodic
<i>Portland Cement plaster mix, number of coats, thickness of coats.</i>	IRC Tables R702.1(1), 702.1(3)	<input type="checkbox"/>	
<i>Weep screed material, attachment and location.</i>	ASTM C 926, IRC R703.7.2.1	<input type="checkbox"/>	
<i>Water resistive barrier installation, flashing installation, and drainage.</i>	IRC R703.2, IRC R703.4, IRC R703.7.3	<input type="checkbox"/>	
<i>Application of each coat and minimum curing.</i>	ASTM C 926, IRC R703.7.4, IRC R703.7.5	<input type="checkbox"/>	

<sup>1</sup>Includes Stucco installation.

**EXTERIOR INSULATION AND FINISH SYSTEM (IRC 703.7)<sup>1</sup>**

<b>Installation:</b> <i>Installed in accordance with EIFS manufacturer's instructions.</i>	ASTM E 2568 IRC R703.9	<input type="checkbox"/>	Periodic
<i>Drainage provided over all wall assemblies except substrates of masonry or concrete. Drainage shall have a 90 percent efficiency. EIFS and EIFS drainage shall terminate not less than 6 inches above finish grade.</i>	ASTM 2275, ASTM E 2570, IRC R703.2	<input type="checkbox"/>	
<i>Flashing shall be provided per IRC R703.8. Decorative trim shall not be face-nailed through the EIFS.</i>	IRC R703.8, IRC R703.4, IRC R703.7.3	<input type="checkbox"/>	
<i>Not required for EIFS applications installed over a water-resistive barrier draining moisture to the exterior or where installed over masonry of concrete.</i>		<input type="checkbox"/>	

**LATERAL RESISTING SYSTEM**

<b>Installation:</b> <i>Shearwall and diaphragm sheathing, panel edge and field nailing.</i>	Construction Documents	<input type="checkbox"/>	Periodic
<i>Lateral load path continuity, i.e. roof and floor diaphragm to shearwall top plate below, shearwall to foundation.</i>	Construction Documents	<input type="checkbox"/>	
<i>Collector / drag strut nailing and connections. Holddown installation and location.</i>	Construction Documents	<input type="checkbox"/>	

**RESIDENTIAL WASHINGTON STATE ENERGY CODE**

<b>Air Leakage Control:</b> <i>Tested and verified as having an air leakage rate not exceeding 5 air changes per hour.</i>	WSEC R402.4.1.2	<input type="checkbox"/>	
<i>Tested and verified as having an air leakage rate not exceeding 3 air changes per hour as required by Energy Credit 2a.</i>	WSEC R402.4.1.2, WSEC Table 406.3	<input type="checkbox"/>	
<i>Tested and verified as having an air leakage rate not exceeding 2 air changes per hour as required by Energy Credit 2b.</i>	WSEC R402.4.1.2, WSEC Table 406.3	<input type="checkbox"/>	
<i>Tested and verified as having an air leakage rate not exceeding 1.5 air changes per hour as required by Energy Credit 2c.</i>	WSEC R402.4.1.2, WSEC Table 406.3	<input type="checkbox"/>	
<i>Duct testing shall be provided in accordance with WSSU RS-33 using the maximum duct leakage rates specified in WSEC R403.3.4. Written results shall be signed by the tester and provided to the code official.</i>	WSEC R403.3.3, WSEC R403.3.4	<input type="checkbox"/>	

**MERCER ISLAND ADDITIONAL CIVIL ENGINEERING REQUIREMENTS:**

The following civil engineering inspections and documentation shall be performed by the indicated Design Professional. Associated inspection reports and documentation shall be provided to the code official prior to final inspection.

**CIVIL ENGINEERING INSPECTIONS**

Project Civil Engineer or Geotechnical Engineer shall inspect and certify that the lawn and landscape areas meet the specified post-construction soil quality and depth requirements.	Construction Documents BMP TS.13 (2017 DOE manual)	<input type="checkbox"/>	Periodic
Project Civil Engineer shall inspect and certify the construction of the infiltration system, dispersion system, rain garden, bioretention, permeable pavement system and all LID systems for conformance to approved plans.	Construction Documents, Infiltration Report, Geotechnical Report	<input type="checkbox"/>	Periodic
Project Geotechnical Engineer shall observe and certify the infiltration system, dispersion system, rain garden, bioretention, permeable pavement system, and all LID systems to verify suitability of existing soil conditions.	Construction Documents, Infiltration Report, Geotechnical Report	<input type="checkbox"/>	Periodic

**CIVIL ENGINEERING DOCUMENTATION**

The Declaration of Covenant for the inspection and maintenance of private stormwater facilities must be signed, recorded and received by the City prior to final inspection.	<input type="checkbox"/>	
A Right-of-Way Encroachment Agreement must be recorded for all private improvements in the right-of-way prior to final inspection.	<input type="checkbox"/>	
Other as Specified:	<input type="checkbox"/>	

**SURVEY REQUIREMENTS (The following survey information must be submitted to planner when checked):**

Surveyor shall verify points chosen for height calculations and point verification shall be submitted at the time of City foundation inspection. A property survey may be required to verify setbacks and in some cases buildings must be surveyed onto the lot. The City reserves the right to request a lot coverage and hardscape area survey at any time prior to issuance of Certificate of Occupancy.

Land Use Planning Contact: \_\_\_\_\_ email: \_\_\_\_\_

Building height survey \_\_\_\_\_  Hardscape survey \_\_\_\_\_  
 Building setback survey \_\_\_\_\_  Gross floor area survey \_\_\_\_\_  
 Lot coverage survey \_\_\_\_\_

**MAXIMUM 40 PERCENT ALTERATION INSPECTION: MICC 19.01.050(D)(1)(b)(i)**  
 A Building Inspection prior to demolition is required for all legally nonconforming single family dwelling to ensure no more than 40 percent of the dwelling's exterior walls are structurally altered. Contact the Building Inspector at (206) 275-7730.

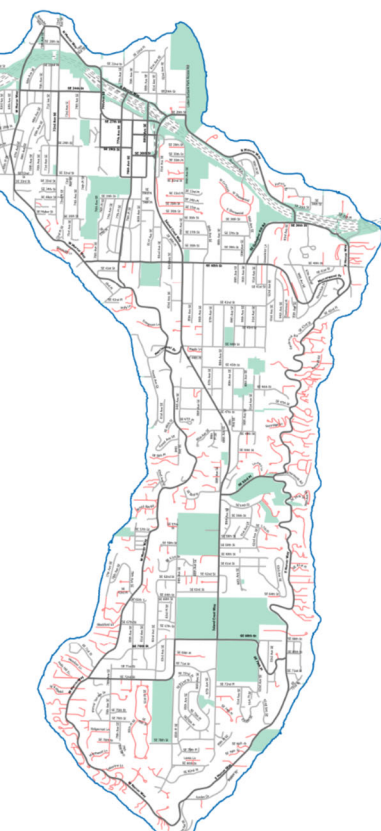
**SPECIAL INSPECTOR AND AGENCY INSPECTOR CONTACTS:**

Each inspector designated in the field to perform any of the above Special Inspections or City initiated Agency Inspections shall provide the following information:

INSPECTOR NAME	INITIALS	COMPANY NAME	PHONE NUMBER	EMAIL ADDRESS

**SF2**  
BUILDING PERMIT NUMBER

PROJECT NAME:  
PROJECT ADDRESS:



APPROVED DRAWINGS MUST BE KEPT ON THE BUILDING SITE AT ALL TIMES  
REVIEWED FOR CODE COMPLIANCE  
Approved \_\_\_\_\_ Date \_\_\_\_\_

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